

Almena City Council

The Almena City Council was called to order at 7 PM on Monday, June 1, 2020 by Mayor Tracy Stutsman. Answering roll call were Amy Chandler, Bob Hawks, and Ethan Hays & Brian Sproul. A quorum was declared.

The minutes from the last meeting were read by City Clerk, Cathy Rivera. It was moved and seconded to approve the May minutes. MOTION CARRIED.

The Agenda was adopted with two additions to New Business: (d) Street repair on Railroad. (e) Street/Sewer repairs on Pratt Street.

Fire Chief report – Fire Chief was not present

Special-Alan Luttrell with Pay Estimate and Change order 9 & 10. After some discussion it was Moved & Seconded to Pay the Pay Estimate of \$107,840.87 as well as the change orders #9 for \$11,474.22 & #10 \$9,429.00. Also discussed and approved 2 Certificates of Substantial Completion.

Visitor Recognition-Jim Bland

- Jim Suggested we use Certificate of Occupancy to make sure homes are livable before allowing new occupants.
- Jim would like to donate the stain and labor to paint the planters on Main Street.
- Jim would like to paint the Post Office. This would also be free of charge.

The council will look into the use of the Certificate of Occupancy. The painting of the planters and Post Office was approved by the council as long as Pride agrees and Jim checks with the Post Office.

New Business

- It was reported that there was a fire in the electrical panel at a house on State Hwy 383. It was decided we should call Prairieland Electric to have it looked into before it can be occupied.
- Building permit for building on Pratt Street was signed. Motion Carried.
- Purchase of New Utility Billing Software. After discussion it was decided to go with Jayhawk software. Motion Carried.
- Discussion concerning sewer line work on Pratt Street. A letter will be sent to the contractor to inform them that the work needs to be coordinated with Chandler prior to the project being started and also that trenching and excavation safety rules must be adhered to.
- An estimate of street repairs needed on Railroad Street was presented. City Clerk will check fund balance and let the Council members know.

Old Business

- 7 houses were inspected for Unfit Structures. 4 of the 7 inspected were determined ‘unfit/dangerous’. Doug Sebelius requested the reports be sent to him and he will proceed with necessary notice to owners.

Attorney Report

- 802 Pratt –Court was at 6:30 in the Library with the tenant present. The judge is appointing council for the tenant.

City Operator Report:

- Chandler gave an update on the stop signs at the school. Speed bumps were discussed. Stop signs will remain. It was mentioned that letters will be sent to speeders and the sheriff will be contacted.
- Three Dogs on 711 Washington that are loose from time to time. The tenants were contacted and they have until June 6 to come in the office and register the dogs. During this discussion it was also reported that there is a pit bull at 310 Ives. A letter will be sent.

City Clerk Report

- Pet Licensing – at 67 sold out of approx. 80 dogs in town.
- A speaker hole & a pass thru window have been installed in the City Office Door.

Deputy City Clerk

- 8 Weed/Grass letters have been sent. Randy is currently mowing 3 properties.

Financial Report

- Approve Bills Motion Carried.
- Balance sheet was provided.
- Check register
- Delinquent accounts were reviewed.

With no further business it was moved and seconded to adjourn the meeting at 9:02 PM. MOTION CARRIED.

The next meeting will be Monday, July 6, 2020, at 7 PM.

Jeniece Schemper, Deputy City Clerk

Minutes are not approved until next meeting.