

Almena City Council

The Almena City Council was called to order at 7 PM on Monday, January 6, 2020 by Mayor Tracy Stutsman. Answering roll call were Amy Chandler, Bob Hawks, & Ethan Hays, Brian Sproul, & Kevin Sides. A quorum was declared.

The minutes from the last meeting were read by Mayor Tracy Stutsman. It was moved and seconded to approve the December minutes. MOTION CARRIED.

Fire Chief report was given by Jeff Callaway. The Annual Fire Department Valentine Supper will be February 8, 2020 and he requested renting the Community Building for the event.

Special: Update on Water Project from Alan Luttrell. Pay Estimate #10 was presented for \$131,932.29. Motion Carried. Change Order #8 was presented for \$13,618.30. Motion Carried. Alan explained the SCADA System at the City Office. It watches over wells and the water towers from the Computer.

Visitor Recognition

- No Visitors.

New Business:

- Mayor & Council Members were sworn in at the City Office the morning of January 6, 2020.
- Franchise Agreement with AT&T. Doug Sebelius was present and stated that we will need a new Franchise Agreement drawn up. This will be signed at the next Council meeting.
- Contract with KanPay, a service that allows Electronic payments to be accepted at the City Office when the paperwork is processed and card reading machine is installed.
- 2020 Appropriations Ordinance was approved for 2020. This is the ordinance that allows Cathy to pay bills thru the month before approved by the council. Motion Carried.
- 2020 GAPP Wavier Resolution #2020-0001 was approved and Motion Carried.

Old Business

- The Mussman Property-shared water service will be getting a new meter installed.

Attorney Report

- No Report. Items were covered.

City Operator Report:

- Bad Streets were discussed, and the need to get some of these fixed this summer.

City Clerk Report

- Cathy reported the need to have Jeniece as a signer on both the Utility Deposit account, General Checking, and Safe Deposit Box. The council agreed on adding Jeniece to both the Checking account and the Utility Deposit account and the Safety Deposit box. Signers will have to sign new signature cards at the Almena State Bank.
- CMB Licenses will be needed for Valentine Party at the Community Building on February 8.

Deputy City Clerk-Compliance Report/Update

- 2 Letters were sent to residents/owners in reference to Restore water service or Vacate Property on 802 Pratt and 913 Pratt.
- Auction for all junked vehicles took place on December 9, 2019. Five Vehicles were sold for a total of \$210.00. The junk vehicles have all been removed by the buyers.

Financial Report

- Bills were presented and approved. MOTION CARRIED
- Balance sheet was provided.
- Check register, Budget to Actual, and Delinquent accounts were reviewed. Discussion on property with no water. One house will be have a notice posted of "No Occupancy"
- With no further business it was moved and seconded to adjourn the meeting at 8:00 PM. MOTION CARRIED.

The next meeting will be Monday, February 3, 2020, at 7 PM.

Jeniece Schemper – Deputy City Clerk

Minutes are not approved until next meeting.